

TECUMSEH PUBLIC SCHOOLS
Continuity of Learning and COVID-19 Response Plan (“Plan”)

1. Please describe the methods the district will use to provide alternative modes of instruction other than in-person instruction and a summary of materials each pupil and the pupil’s parents or guardians will need to access meaningfully the alternative modes of instruction included in the Plan. If the Plan relies on electronic instruction, the Plan must ensure to the extent feasible that pupils have access to a connected device capable of accessing the electronic instruction and must not penalize a pupil for the pupil’s inability to fully participate.

“Alternative modes of instruction” means modes of pupil instruction, other than in-person instruction, that may include, without limitation, partnerships with other districts or intermediate districts or community colleges or institutions of higher education, use of vendors, use of online learning, telephone communications, email, virtual instruction, videos, slideshows, project-based learning, use of instructional packets, or a hybrid of multiple modes of learning that still promote recommended practices for social distancing to mitigate the spread of COVID-CD.

DISTRICT RESPONSE:

Tecumseh Public Schools plans to use a hybrid model of instruction using hard copy materials and online learning platforms. For those students that have internet access, but don't have a device, devices will be made available. Students without internet access will have access to instructional materials through a weekly handout. All students will need access to materials such as paper, pencils, and crayons, which will be made available to families that don't have them. All students will have access to necessary materials. The District will offer suggestions and resources to students who may not have internet services at home, e.g., Comcast, HotSpot, etc.).

The plan does not penalize students who are unable to fully participate.

2. Please describe the methods the district will use to keep pupils at the center of educational activities, including outreach, to continue building relationships and maintain connections, and to help pupils feel safe and valued.

DISTRICT RESPONSE:

Teachers will attempt to make contact with every student at least one time during the week. This may be done through the use of technology (for those that have access) such as Zoom or other forms of virtual meeting or through weekly phone contact. For students with technology access, teachers will also make sure to communicate through instructional platforms, with an emphasis on continuing to build relationships and maintain connections. If students do not have access to technology, teachers will include notes to students in their

Hardcopy materials that focus on building relationships and maintaining connections. Reassignment of staff, such as instructional assistants will take place as needed.

3. Please describe the district's plans to deliver content in multiple ways so that all pupils can access learning.

DISTRICT RESPONSE:

For those students without technology, the main mode of delivery will be through hard copy instructional packets. This will be supplemented with phone conferencing to support learning. The hardcopy materials will be delivered during meal delivery. Materials could be mailed to the student if they do not participate in meal delivery. Weekly contact will be made with students/families working in non-digital instruction, through phone calls to continue to build relationships and maintain connections with pupils.

For students with technology, content will be delivered through an online platform and/or email. Teachers will be accessible for "live" meetings, discussion and/or feedback each week or through pre-made videos each week. The amount of "contact time" will vary by grade level, Y5-12.

4. Please describe the district's plans to manage and monitor learning by pupils.

DISTRICT RESPONSE:

For students who do not have technology access, teachers will provide feedback to the student during their weekly phone call. Feedback from the teacher will include differentiated work as needed, along with examples to support student learning.

For students with technology, teachers will monitor student access and work completion within the instructional platform. Teachers will provide feedback to students through the instructional platform as they are completed. Teachers will differentiate instruction within the platform to meet each student's needs.

Communication logs will be maintained by staff through GoogleDocs to manage pupil learning.

5. Please attach a budget outline estimating additional expenditures associated with the Plan and sources of revenue to pay for those expenditures.

DISTRICT RESPONSE:

We estimate the need to add devices (Chromebooks, laptops, etc.) to the district inventory, and other supplies for students as needed (pencils, crayons, colored pencils, paper, etc). Funds to support this will come from the economic stimulus package.

Suggested Budget:

Replacement of computer devices - 400 Chromebooks at \$180/ea = \$ 80,000.00

Supplies: paper, pencils, postage, crayons, copy costs; printing, etc.	= \$ 20,000.00
Tech Support: Internally and for staff	= \$ <u>20,000.00</u>
	\$120,000.00

6. Please describe the manner in which district administrators, board members, teachers, and any representatives of teachers collaborated in the development of the Plan.

DISTRICT RESPONSE:

All stakeholders were involved in the development of the plan. Building administrators met with building teachers for initial input. They then met in grade level/content area teams to address the needs of each grade or content area. Building administrators brought this information back to district level administrators to collaborate. Before finalizing the plan feedback was sought from board members, and Education Association leadership.

7. Please describe the methods the district will use to notify pupils and parents or guardians of the Plan

DISTRICT RESPONSE:

The plan will be communicated through a letter to each family. The plan will also be dispersed through email to those that have access. The plan will also be posted to the district website and other social media platforms. To ensure that everyone is aware that the plan has been developed and released, a phone call message will be sent to all families.

8. Please provide an estimate of the date on which the district will begin implementation of the Plan, which must be no later than April 28, 2020.

DISTRICT RESPONSE:

TPS will release the framework for the plan to families on Tuesday, April 14, 2020. Work with all students will be running by Monday, April 20, 2020.

9. Please describe the assistance, to the extent feasible, to pupils enrolled in any postsecondary dual enrollment courses under Public Act 160 of 1996, as amended, MCL 388.511 to 388.524, and Career and Technical Preparation Act, 258 PA 2000, as amended, MCL 388.1901 to 388.1913, in completing the courses during the 2019-2020 school year.

DISTRICT RESPONSE:

For our students in dual enrollment courses we will be working with the provider to determine next steps. We will ensure that the students have the appropriate materials and support. The students will be given the option to convert their grade to credit or no-credit. For students in CTE programs we will work with the ISD CTE Director as well as state level CTE directives to ensure our students have the ability to complete these courses. When needed the district will ensure the student has the necessary resources.

10. Please describe how the district will continue to provide or arrange for the continuation of food distribution to eligible pupils.

DISTRICT RESPONSE:

TPS will continue food distribution to all children 18 and under. Changes to the schedule or pick up locations will be made through mass phone and email contact and all district social media outlets and made available on the district website.

11. Please confirm that the district will continue to pay school employees while redeploying staff to provide meaningful work in the context of the Plan, subject to any applicable requirements of a collective bargaining agreement.

DISTRICT RESPONSE:

TPS will continue to pay ALL salaried and hourly employees (subject to any applicable requirements of a collective bargaining agreement) for the duration of this Plan and employees will be redeployed as needed (though none is expected). Paraprofessionals will be included in virtual meetings and discussions.

12. Provide describe how the district will evaluate the participation of pupils in the Plan.

DISTRICT RESPONSE:

If a student does not have access to technology, teachers will keep track of student participation through communication with students and parents. Teachers will keep a log of all communication with students and parents.

If a student has access to technology, teachers will use the instructional platform to monitor student wellness, engagement, and completion of assignments. They will also keep a log of communication with students and families.

At the elementary/middle school levels (Y5-8th grades), the district will grant pass/fail to students.

At the high school level (9th-12th grades), a grading protocol will be provided for families.

13. Please describe how the district will provide mental health supports to pupils affected by a state of emergency or state of disaster prompted by COVID-19.

DISTRICT RESPONSE:

While teachers are making weekly phone calls they will monitor and assess the needs of students and families. If a need is presented the teacher will elevate that need to the principal to make the necessary follow-up. The district will also provide resources to families with guidance on mental health issues.

14. Please describe how the district will support the efforts of the intermediate district in which the district is located to mobilize disaster relief child care centers as described in Executive Order 2020-16 or any executive order that follow it.

DISTRICT RESPONSE:

Tecumseh Public Schools is willing to participate in the process as needed to support families.

Name of District Leader Submitting Application: Richard Hilderley, Superintendent.

Date Approved:

Name of ISD Superintendent/Authorizer Designee:

Date Submitted to Superintendent and State Treasurer:

Confirmation approved Plan is posted on District/PSA website: