



Tecumseh Compass Learning Center

2018-19 Daily Arrival & Dismissal Procedures

Compass Learning Center has developed new arrival and dismissal procedures that should eliminate much of the congestion near the building at the start and end of the day. **Safety is a top priority for us and we ask for patience and extra caution as new routines are established.** Thank you for working with us to make drop off and pick up times as safe and efficient as possible. If you have questions, please contact the office at 517-423-1105.

ARRIVAL PROCEDURES

8:20 a.m.	Learner arrival and buses will start to drop off at Compass
8:25 a.m.	Doors to classrooms should be open
8:30 a.m.	Learners will start to head to classrooms
8:35 a.m.	Final bell will ring to start our day!

Car Riders and Walkers

Second and third graders:

Learners will enter the building using the Shawnee loop on the south side of the building.

Fourth, fifth, and sixth graders:

Learners will enter using the main entrance on Maumee St.

Bus Riders

The bus loop is now behind the building. Buses will enter from Shawnee St. and exit on Maumee St.

Upon Entering the Building

Second, third, and fourth graders will report to the big gym.

Fifth and sixth graders should will report to the small gym.

DISMISSAL PROCEDURES

3:30 p.m.	Learners should be packed up and headed to designated exit locations.
3:35 p.m.	Learners start to dismiss to buses.
3:45 p.m.	Buses leave Compass

Car Riders and Walkers

Second and third graders:

Learners will exit the south side of the building on the Shawnee Loop, escorted by a facilitator.

Fourth, fifth, and sixth graders:

Learners will exit using the main entrance.

Bus Riders

Second and third graders:

Learners will meet in the cafeteria and exit through the gym with their Bus Buddy.

Fourth graders:

Learners will exit using the west doors.

Fifth and Sixth Graders

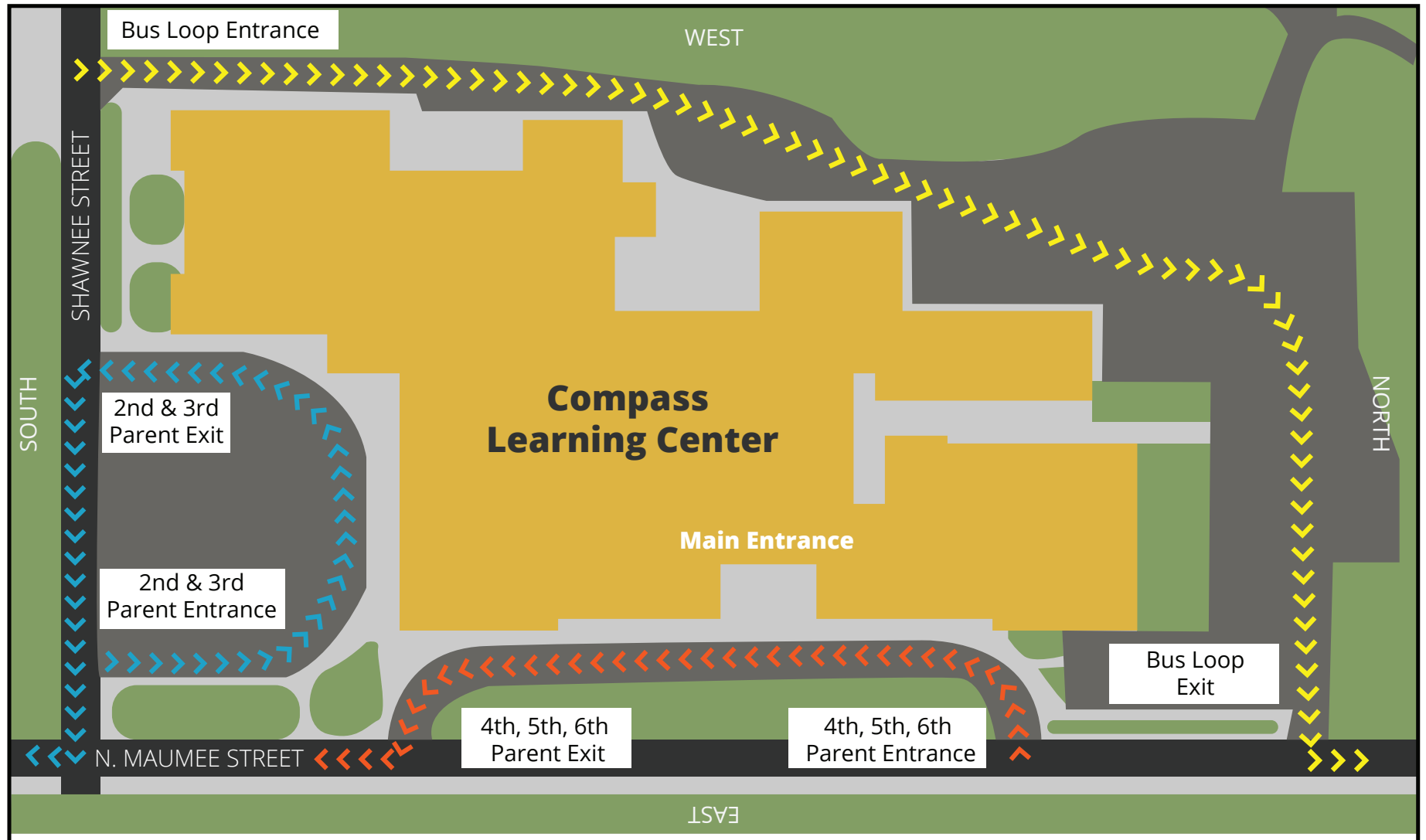
Learners will exit using the north doors.

If you have children in multiple grade levels, please communicate with your child(ren) and their facilitators about where they should meet for drop off and pick up.



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307 N. Maumee St., Tecumseh, MI 49286
517-423-1105 | tps.k12.mi.us

Carl Lewandowski, Early Elementary Principal
Trisha Howard, Upper Elementary Principal